



Tummy & Tots Expo 2018

Exhibitor Terms & Conditions

PAYMENT

Full payment is to be made at the time of booking, unless otherwise agreed with expo management.

SPACE ASSIGNMENT

You are able to choose your site at time of registering. However, your site will not be secured until full payment is made. Show Management reserves the right to re-allocate chosen space after 7 days of initial site request or until payment has been made. Show Management reserves the right to relocate space of exhibits which may be affected by a change in the floor plan, in the interest of optimum traffic control and exhibit exposure, lack of payment or at the request of the Venue.

Exhibits shall be arranged to not obstruct the general view or hide the exhibits of others.

Plans for special built displays not in accordance with all applicable regulations should be submitted to Show Management 30 days prior to the show. Show Management cannot be held liable if competitive exhibitors are adjacent to or opposite each other but effort will be made to allocate space on a basis fair to all exhibitors. Show Managements' determination with respect to assignment of exhibit space is to be binding on all parties.

SUB-LETTING

The Exhibitor shall not assign, sublet or apportion in whole or any part the space allocated by Show Management to the exhibitor, without the express written consent of Show Management. I.e. No site sharing between businesses unless agreed by expo management.

CATERING AT YOUR SITE

No catering is to be offered directly from your site. For details please talk to expo management.

EXHIBIT SET-UP

All exhibits must be set up between the hours indicated on official show information package. No changes to displays can be made during show hours. All exhibits are to be managed at all opening times, unless agreed with expo management prior to the expo. For information on non-managed sites, please talk to expo management.

DISPLAY OF EXHIBITS

Displays must not protrude beyond the measured booth dimensions, nor obstruct a clear view of the neighbouring booths, may not be taller than 2 meters high, including signs, and must be free standing. The exhibitor may not attach his display to walls, structural supports, or flooring in the exhibit building, by nails, screws, bolts or permanent cement, nor may he/she suspend anything from the ceiling or rafters. Exhibitor booths with walls may use velcro dots to secure marketing displays only. No painting of the floor of the premises is permitted. Show Management has the right to restrict the use of glaring or irregular lighting effects.

SHOW HOURS

Exhibit space must be attended throughout the show hours by at least one representative of the exhibitor. It is the exhibitor's responsibility to keep his/her area clean and orderly throughout the show and to ensure that it is ready for opening at the time the show opens each day. In the event that the exhibitor's booth is not open at any time during the show hours, Show Management shall have the right to open the said booth by the removal of any night sheets or other coverings of any sort, but shall be under no liability to the exhibitor for any loss or damage which may be caused thereby or as a result of the booth being opened in that way and then being left unattended.

If in the case of not showing up on the day of the event and no contact has been made 30 minutes prior to being open to the public, Show Management reserves the right to use the space as they see fit.

SHOW ETIQUETTE

All displays and promotional literature must be in good taste. The product or service must be presented in a professional manner. Free samples may be distributed (and are encouraged). Orders for products may be taken and merchandise may be sold. Invoices must be directly supplied to the purchaser of any merchandise sold. Expo management is not responsible for returns or discounts on products sold.

If in the opinion of Show Management, an exhibitor or his/her servants or agents conducts him or herself in an objectionable manner, he/she will be liable for any damage or loss to the exhibitor or the person expelled, nor will there be any refund of rental fees.

MACHINERY AND NOISE

Show Management has the right to stop the display, demonstration or running of an engine or machine or anything which, by causing vibration, noise, smoke, smell, or any of them, may be considered by them to be a nuisance. The exhibitor shall at the request of Show Management stop the use of loud speakers, microphones, amplifiers, musical instruments, stereo & video equipment, radios, filming equipment or any of them.

COMMON SHOW AREAS

All lobbies, corridors, aisle ways, restrooms, food and beverage concessions, and special assembly rooms will be considered as common show areas to be used for the movement and flow of the public and/or for their entertainment and convenience. No exhibitor will be permitted to use these areas for the display or distribution of products, services, or their attendant literature.

EXHIBIT BUILDING RULES

As sub-tenants, exhibitors are required to abide by the rules and regulations of the management of the exhibitor building. A copy of these rules is on file at the office of Show Management, and is available on request.

OFFICIAL CONTRACTORS

Where an exhibitor needs a contractor to perform services for exhibitors such as rental of furniture, erection of exhibits, electrical work, plumbing, labour, or any other service, permission must be secured in writing from Show Management.

PASSES AND BADGES

Exhibitor passes will be issued only to people named on the exhibitor's application or such other persons as may be approved by Show Management and need to be worn at all times.

EXHIBIT DISMANTLING

Unless required by Show Management, no exhibitor shall disassemble or remove any part of his display before the show is officially closed. All exhibits must be removed from the exhibit hall by 6:30pm on the day of the show. If any exhibitor disassembles and abandons their site without permission from show management before the show is officially closed to the public they will be charged an early pack up fee of \$100 and may not be invited to future events. Any materials or equipment remaining after the cut-off time will be removed by Show Management at the exhibitor's expense, and the exhibitor hereby irrevocably appoints Show Management as the exhibitor's agent for the purposes of removal, storage and disposal of such materials or equipment.

DRAWS, PROMOTIONAL GIVEAWAYS & MAILING LISTS

All contest terms & conditions, and lists of prizes available & their value must be clearly posted. Show Management reserves the right to cease any promotional activities that is deemed inappropriate. Mailing lists compiled by the exhibitor at the show may not be sold or otherwise distributed and are for the exclusive use of the Exhibitor unless otherwise contested to by participating individuals.

CANCELLATION OF CONTRACT

Should the exhibitor decide to withdrawal his/her participation 8 weeks or more before the show, Show Management shall have the right to retain as a cancellation fee any instalment or partial payment made by the exhibitor up to the time of the cancellation or 20% if full payment has been made. If the exhibitor cancels within the 8 week period directly before the show, the full contracted amount remains due and payable.

ADVERTISING

Any advertisement of the exhibitor using the name of the show must be approved in writing by Show Management, which reserves the right to use the name of the exhibitor as a part of its advertising in so far as to say that the exhibitor is displaying his/her, product or services at the show.

HEALTH & SAFETY

The exhibitor will assume all responsibility for compliance with venue, local council, fire and health department rules, guidelines and ordinances regarding installation and operation of his/her exhibit.

LIABILITY & INSURANCE

Show Management shall not under any circumstances whatsoever be liable or responsible for a) any loss, damage, theft, or destruction whatsoever or howsoever caused to any goods, equipment or any other property belonging to the exhibitor or for which the exhibitor is responsible b) any damage or injury suffered by the exhibitor or his/her servants or agents or by any other person c) any loss, damage, expense or cost whatsoever suffered by the exhibitor by reason of any change in date, time or place of the exhibition or the abandonment of thereof. The exhibitor shall be liable for all loss, damage, injury, claim, costs and expenses whatsoever or howsoever caused to any person or property in any circumstances whatsoever by the exhibitor, his/ her servants, or agents or the goods, exhibits, fittings, machinery and other property belonging to the exhibitor for which the exhibitor is responsible.

Exhibitors wishing to insure their goods must do so at their own expense. If Show Management should be prevented from holding the show by any cause beyond its control or if it cannot permit the exhibitor to occupy his rented space due to circumstances beyond its control including, but not limited to, fire, inclement weather and acts of God, Show

Management will refund to the exhibitor the amount of the rental paid, less a proportionate share of the show expenses.

Suppliers of Show Management shall have no further obligation or liability to the exhibitor. Any contractual agreement made between an exhibitor and supplier shall be between those parties and Show Management shall not be party there to nor incur any liability on behalf of any one exhibitor in such contractual agreements.

CONFIDENTIALITY

The exhibitor agrees not to disclose or otherwise publish any information agreed to between show management and the exhibitor, including but not limited to any financial, contra, discount or monetary agreements. The exhibitor also agrees that should they breach this term, they will be liable to show management for the full retail value of the allotted site along with any additional charges that may have been incurred, along with any collection costs as set out above.

DATABASE

The sharing of any database information provided to the exhibitor from show management is strictly prohibited and distribution to any third party may result in exclusion from future shows and/or a \$5000 levy.

GENERAL

All matters and questions not covered by this show information site, and the Terms & Conditions, are subject to the decision of Show Management. In addition, Show Management shall have full discretion in the interpretation and enforcement of all rules contained herein and the authority to make such amendments thereto and such further rules and regulations governing the conduct of and participation in the show as it shall consider necessary for the proper presentation of the show. Show Management reserves the right to reserve, decline, or prohibit any exhibit or part of an exhibit, which in its opinion is not suitable to or in keeping with the character of the exhibition. The exhibitor agrees to cease any activity the Show Management deems to be a violation of the terms and to follow the directives of Show Management.

Show management also reserves the right to amend/alter these terms and conditions at any time and/or change/alter/amend any aspect of this exhibitor document whenever it deems necessary without prior notification or enlisting consent of exhibitors.